

Mastercall is committed to protecting and respecting your privacy.

This privacy policy relates to personal data that you provide to us through the [www.mastercall.org.uk](http://www.mastercall.org.uk) website.

### **Information we may collect from you**

When you request feedback from an online survey we may ask you for personal data. This could include the following:

- Full name
- Contact Information including telephone number and Email address
- Curriculum vitae details (for those enquiring about jobs when applicable)

We cannot guarantee the security of your personal data transmitted through our website or by email. Any transmission is at your own risk. Some of the information you provide to us may be considered sensitive personal data as defined under the Data Protection Act 1998. This means information about the data subject's ethnic or racial origin, political opinions, religious beliefs, trade union membership, physical or mental health, sexual life or criminal record. We would advise users of this website to send such information by a more secure system such as encrypted email. Sensitive personal data will only be processed following your explicit consent.

### **How we intend to use your personal data?**

To provide a service: We may contact you for reasons relating to the service you have made a request for. We would use your contact details to manage this and may retain them for marketing purposes.

If you are interested in working for us we will only use your personal data to process your application, monitor recruitment and provide statistics. Personal data about unsuccessful candidates will be retained for six months after the recruitment process is completed, at which point it will be disposed of securely.

### **Will my personal data be shared with other organisations?**

Your personal data provided by you via our website will only be used by Mastercall.

However, we may need to pass your personal data to one or more of our employees or partner organisations to allow us to provide you services.

### **How long will Mastercall retain my personal data?**

We will retain your personal data for as long as is necessary for the required service to be provided to you. All retained personal data is subject to the controls of our data protection policy and will be securely disposed of when it is considered to be of no further use.

### **Your rights**

You have rights under the Data Protection Act which you can exercise at any time by writing to the Data Controller at the address above. Exercising your rights may make it difficult or impossible for us to provide you with services.